

Your Ref:

Date: 15/06/2023

Our Ref:

Name: #student_name#

#student_admission_number#

Dear prospective Student,

RE: ADMISSION FOR #student_course#

This is to inform you that you have been given admission into the course of #student_course# during the academic year 2023/2024. The duration for Basic Technician Certificate is one year.

The first semester will start on Monday 23th October, 2023 and you will be required to report on **Monday 16th October, 2023** for orientation(it is mandatory for all students to attend orientation week). Failure in reporting on time, will lead to rejection into the course.**You must provide original documents** proving your successful completion of secondary or other education qualification, your nationality and birth certificate.

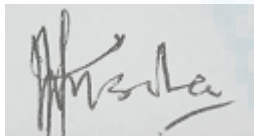
The tuition fee and other costs for this course are detailed in the attached fees structure, which must be paid prior to commencement of the course. It must be noted that fees are subject to review by the Institute at any time and that you are bound to abide by any fee changes. You are required to bring with you safety boot and overall for workshop activities and scientific calculate.

For the purpose of processing residence permit for **non-Tanzanian** students you are kindly advised to **bring with you VALID PERMANENT PASSPORT**. Temporary passports will not be acceptable.

Health insurance contribution is mandatory which cost of Tshs. 50,400/-. We warmly welcome you to join Dar-es-Salaam Maritime Institute.

Yours faithfully,

Dar es Salaam Maritime Institute



Dr. Lucas Mwisila

Deputy Principal Academic and Research Consultancy (ARC)

Joining Instructions to #student_course# Programmes leading to the award of National Technical Awards Level 4 for the Academic Year 2023/2024.

General information is hereby given to prospective students regarding the course programme that has been selected to be pursued in academic year 2023/2024.

We are pleased to inform you that you have been selected to join at our Institute in one of our course (#student_course#).

You will pursue your studies in the programme indicated in the blacket above. The duration of this course is two semesters (1 academic year).

We expect you to arrive on **Monday 16th October, 2023** so that you can take part in orientation. Failure in reporting on time will lead to rejection into the course. **Kindly visit our website (www.dmi.ac.tz) regularly for any updates.**

Please bring this letter and original certificate or result slip (Form IV) and birth certificate when you present yourself for registration at DMI upon arrival on **16th October, 2023**.

You are expected to work hard and diligently on your studies in order to succeed. Regular evaluation will be made, comprising of continuous assessment and examinations.

LOCATION

DMI has its campus in Dar es Salaam City Centre, along Sokoine Drive. Opposite to Nyerere Tower.

FEES

Fees payable shall be paid in two installments (half of the total annual fee upon registration and 2nd installment at the beginning of semester). Students will not be admitted unless their fees have been paid at the beginning of the semester in the academic year. Fees once paid are not refundable. Every beginning of semester students should fill the form of registration accompanied with payment fee receipt.

MEDICAL SERVICES

The Institute does not provide medical services at its campus. However, students are strongly advised to have health insurance. Students shall be covered by National Health Insurances Fund (NHIF) should submit their application to Dean's office not later than two weeks after the commencement of the first semester of each academic year. NHIF forms can be collected at Dean of students' office. Payment cost of NHIF students package is 50,400/=.

ACCOMMODATION

The Institute does not provide accommodation facilities to students. However the Institute can provide advice or assistance to students in securing appropriate accommodation in the city. Accommodation costs will be borne by the students themselves. The students can communicate with the following owner:-

Responsible	Hostel area	Phone No	Amount per month	Electricity
Eunice Kiwia	Ferry Super Market	0714 794886 or	60, 000/	10,000/ per month
		0713348299		

Shakuru Hassan	Bakery Ferry	0713 393998	60, 000/	10,000/ per month
Hussein Mhando	Masawana Urassa	0718 697802/0762	250,000 per 4	
	hostel	533803	months	
Benjamin	Big Brother Hostel	0753 919172	250,000 per 4	
			months	
Abubakary Shomari	Uwanja wa Swala	0714 663090	50,000 per month	5,000/-

NB: Do not pay the house rent until you have seen the room and get satisfied.

TRANSPORT

Travel and transit subsistence allowance shall be paid by the students themselves. The Institute does not pay for the students' transport expenses to and from the Institute. Also the Institute does not pay for the students' transport to and from Industrial Training site.

IMMIGRATION FORMALITIES

Every foreign student is required to obtain a valid passport and other relevant documents as appropriate before she/he leaves for Tanzania. The Institute will assist registered students with valid travel documents to obtain study permits from the Director of Immigration Services, P.O. Box 512 Dar es Salaam, Tanzania.

Requirement for Engineering Students

Safety boot, overall (blue or light Blue), Drawing board and Scientific Calculator.

Requirement for Transportation Students

Parallel rule and Scientific Calculator.

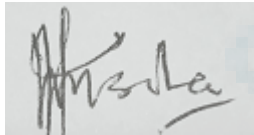
Requirement for Science and Management department Students

White Shirt

NB: Upon arrival at the Institute you will be required to fill the registration form and abide the regulations of the Institute.

Once again congratulation and 'Karibu'.

Yours sincerely



Dr. Lucas Mwisila

Deputy Principal Academic and Research Consultancy (DP/ARC).

PART B: INFORMATION FOR STUDENTS

GENERAL INFORMATION

Students are required to pay Institute's fees shown table 3 and bring the bank pay in slip to the Institute's accounts office. (a) Tuition fees may be paid in 50% and other expenses (Registration, DAMISO, Student ID, Examinations) in full 100%, fees are subject to review each financial year.

Tuition fees and other expenses shown in Table 3 must be paid using **Control numbers** which will be accessed through DMI link **osim.dmi.ac.tz** from **16th October 2023**. Procedure on how to create OSIM account will be notified soon through the DMI **website www.dmi.ac.tz**.

Table 3; Institute fees and other expenses

Fee Structure for NTA Levels 4, 5 & 6 for Academic year 2023/2024 (Per student per year) - Tanzanian Students

Item and fee per student (Tuition fee									
in Tsh.)									

S/N	Name of Course and Year	Tuition	Registration	DAMISO	ID	Examinations	Total
	Basic Technician Certificate in Marine Operations						
1.	(BTCMO)	1,430,000	45,000.00	10,000.00	15,000.00	70,000.00	1,570,000.00
	Basic Technician Certificate in Mechanical and						
2.	Marine Engineering (BTCMME)	1,430,000	45,000.00	10,000.00	15,000.00	70,000.00	1,570,000.00
	Basic Technician Certificate in Oil and Gas						
3.	Engineering (BTCOGE)	1,430,000	45,000.00	10,000.00	15,000.00	70,000.00	1,570,000.00
	Basic Technician Certificate in Transport and						
4.	Supply Chain Management (BTCSTSM)	1,100,000	45,000.00	10,000.00	15,000.00	70,000.00	1,240,000.00
	Basic Technician Certificate in Mechanical and						
5.	Marine Engineering (BTCMME)	1,430,000	45,000.00	10,000.00	15,000.00	70,000.00	1,570,000.00
	Basic Technician Certificate in Shipping and						
6.	Logistics Management(BTCSLM)	1,100,000	45,000.00	10,000.00	15,000.00	70,000.00	1,240,000.00
	Basic Technician Certificate in Naval Architecture						
	and Offshore Engineering (BTCNAOE)						
7.		1,430,000	45,000.00	10,000.00	15,000.00	70,000.00	1,570,000.00

	Basic Technician	in Procurement.									
8.	Certificate	Logistics and Supply			1,100,000	45,000.00	10,000.00	15,000.00	70,000.00	1,240,000.00	
	Chain Management (BTCPLSM)										
	Technician Certificate in Marine Transport and										
9.	Nautical Science				1,540,000	45,000.00	10,000.00	15,000.00	70,000.00	1,680,000.00	
	(TCMTNS)										
	Technician Certificate in Marine Engineering										
10.	(TCME)				1,540,000	45,000.00	10,000.00	15,000.00	70,000.00	1,680,000.00	
	Technician Certificate in Mechanical and Marine										
11.	Engineering (TCMME)				1,540,000	45,000.00	10,000.00	15,000.00	70,000.00	1,680,000.00	
	Technician Certificate in Oil and Gas Engineering										
12.	(TCOGE)				1,540,000	45,000.00	10,000.00	15,000.00	70,000.00	1,680,000.00	
	Technician Certificate in Transport and Shipping										
13.	Logistics Management (TCTSLM)				1,276,000	45,000.00	10,000.00	15,000.00	70,000.00	1,416,000.00	
	Technician Certificate in Shipping and Logistics										
14.				1,276,000	45,000.00	10,000.00	15,000.00	70,000.00	1,416,000.00		
	Management(TCSLM)										
	Technician Certificate in Naval Architecture and										
15.	Offshore				1,540,000	45,000.00	10,000.00	15,000.00	70,000.00	1,680,000.00	
	Engineering (TCNAOE)										
	Technician Certificate in		Procurement, Logistics								

16.	and Supply Chain				1,276,000	45,000.00	10,000.00	15,000.00	70,000.00	1,416,000.00	
	Management (TCPLSM)										
Ordinary Diploma in Marine Transport and											
17.	Nautical Science				1,650,000	45,000.00	10,000.00	15,000.00	70,000.00	1,790,000.00	
	(ODMTNS)										
Ordinary Diploma in Marine Engineering											
18.	(ODME)				1,650,000	45,000.00	10,000.00	15,000.00	70,000.00	1,790,000.00	
Ordinary Diploma in Shipping and Logistics											
19.	Management(ODSLM)				1,386,000	45,000.00	10,000.00	15,000.00	70,000.00	1,526,000.00	
Ordinary Diploma in Naval Architecture and											
20.	Offshore Engineering				1,650,000	45,000.00	10,000.00	15,000.00	70,000.00	1,790,000.00	
	(ODNAOE)										
21.	Ordinary Diploma in procurement, Logistics and supply chain Management (ODPLSM)				1,386,000	45,000.00	10,000.00	15,000.00	70,000.00	1,526,000.00	

NOTE THAT

1. Each student is responsible for fees payment. At least 50% of the tuition fees plus other expenses fees should be paid as condition to registration at the 1st semesters and the remaining tuition fees must be paid in the 2nd semesters of an academic year.
2. All the bank pay in slips must be submitted to the Institute's accounts office during registration.
3. Fees once paid are non-refundable.
4. Industrial Practical Training (IPT) is conducted at the end of 2nd semester and 4th semester.

YOU ARE WELCOME TO JOIN THE DMI COMMUNITY.